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No. 1/1/2019-ND-II
GOVT. OF INDIA
STAFF SELECTION COMMISSION (NR)
(DEPARTMENT OF PERSONNEL AND TRAINING)

Block No.12, CGO Complex,
Lodhi Road, New Delhi-110003.
Dated:-31st December, 2018.

"NOTICE"

Subject: - Annual Departmental Typewriting /Stenography Skill Test (80 WPM) Examination- 2019-
Departmental Candidates only to be conducted in the Month of March-2019-regarding.

All Departmental Candidates are hereby informed that the Annual Departmental Typewriting/Stenography Skill Test (80 WPM) Examination-2019 will be conducted on 24.03.2019 (Sunday). The closing date for receiving of the Applications Forms for **the above said Skill Test is 15th February, 2019. The dictation for the Stenography Skill Test (80WPM) will be made through recorded Audio "CD" passage.**


(S. C. Kashyap)
Under Secretary (ND-II)

STAFF SELECTION COMMISSION
NORTHERN REGION

Annual Typing Test and Stenography Skill Test for the year-2019.

(i) Closing date - 15.02.2019.

(ii) Exam. date - 24.03.2019.

Photo attested by the
Head of department

(Please fill the form in capital letters)

1. Name of Candidate:-
2. Father's/ Husband Name
3. Date of Birth
4. Category
5. Name of the Post & held from
6. Ministry/Office (in full address)
7. Present Address, Mob No. & Email
8. Medium for Typing Test & Steno Skill Test:-
(Hindi/English)
9. I is a regular/temporary/compensatory Ground/LDC (DR)/UDC/ASO (DR)/ Steno. Grade D employee and posted in the Ministry/office..... under the following Cadre/service:- (Tick Mark – Right) on the appropriate service.
 - a. Central Secretariat Stenographer / Clerical Service
 - b. Armed Force Headquarter Stenographer/ Clerical Service
 - c. Indian Foreign Stenographer/ Clerical Service
 - d. Central Vigilance Commission Stenographer/ Clerical Service
 - e. Central Hindi Directorate Stenographer/ Clerical Service
 - f. Central Water Commission Stenographer/ Clerical Service
 - g. Election commission Stenographer/ Clerical Service
 - h. Railway Board Stenographer/ Clerical Service
 - i. Others.....

10 Photocopy of the pages first, second & date of joining of service book should be enclosed with the application form after verified by the Under Secretary Admin/HOD.

11 I hereby declare that the statements made in this application are true to the best of my knowledge and belief.

Signature of Candidate.....

Name of Candidate.....

Designation.....

Tel. Ph No./ Mob No.....

Place.....

Date

Departmental Endorsement to be filled by Under Secretary Admin/Head of Department in which the candidate is serving:-

Shri/Kum/Smt. is working as a regular/temporary LDC (DR)/UDC/ASO (DR)/ Steno Grade D (compensatory Ground) in Pay Scale.....& Level..... in the Office/Ministry of which is Participating in the Cadre of and is eligible to take the Typing / Stenography Skill Test (80 WPM/) to be held on March, 2019.

Signature of Officer.....

Name of Officer.....

Designation of Officer.....

Office Rubber stamp.....

Office Phoon No:-.....

Dated/Place :-.....

This endorsement should be signed by an office not below the Rank of an Under